We are delighted you have selected the San Francisco State University’s residential community as your new home for the 2019-2020 academic year.

Our team of professional staff and student staff are committed to providing quality service in our living communities and bringing our residents the highest level of satisfaction during their stay.

Whether you are a new resident or returning for another year, we hope you will embrace new experiences, people, ideas, and challenges, as you begin to make friends and feel at home.

This move-in guide is designed to assist in making your move-in process as smooth and efficient as possible. It provides information on how and when to move in, how to get here, ideas of what to bring, and much more.

We are excited to have you here and wish you the best of luck as you explore your path into higher education.

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Q: CAN I MOVE IN EARLY, LATE OR ON A DIFFERENT DAY?
A: All students are required to move-in during their scheduled move-in appointment day/time only. If you arrive earlier than your scheduled time, you will be required to wait until your scheduled time slot. If you arrive later than your scheduled time, you may need to wait until move-in staff can accommodate you. Wait time could range from 6-8 hours. See the Move-in Process section (pages 7-8) for after hours check-in information.

Q: WHAT MOVE-IN ASSISTANCE WILL BE OFFERED?
A: Full service move-in assistance will be provided to all students moving in on Sunday, August 18th and Monday, August 19th from 9 am—6 pm. Move-in on Tuesday, August 20th will be unassisted; however, moving bins will be available to check out near the unloading areas.

Q: WHAT IF I DON’T HAVE MY STUDENT ID ON MOVE-IN DAY?
If you don’t have your SF State ID card at move-in, you can use any form of government issued identification to check-in. Be sure to pick up your SF State ID as soon as possible from the OneCard Office.

OneCard Office | Student Services Bldg. (SSB), 1st Floor
Move-in Day Hours | August 18: 12 pm—3 pm, August 19/20: 9 am—3 pm

Q: CAN I BRING MORE THAN 1 VEHICLE?
A: Move-in staff will unload only 1 vehicle per student in the unloading area (18th & 19th move-in only). Large vehicles (max clearance 6’8”), trailers or recreational vehicles cannot be accommodated. Additional vehicles will be directed to the all-day parking area (Lot 20) for unassisted unloading. Anyone moving their belongings from this lot may not have access to the elevators in their building.

Q: WILL MY MEAL PLAN BE ACTIVE ON MOVE-IN DAY?
A: Meal plans included in the License Agreement will be automatically activated when you check in with your San Francisco State ID card at your scheduled move-in time. Students who are approved to move-in after hours or don’t yet have their SF State ID can give their name to the front desk at City Eats to have their meal applied to their account.

Q: CAN I MAIL MY BELONGINGS?
No. There is not have enough space on campus to accommodate storage containers. Please do not have your belongings arrive before you do.

More FAQs can be found at housing.sfsu.edu/faqs.
Move-in day should be an exciting time. Here are a few tips that will help your move-in be more successful.

1. **KNOW WHEN TO ARRIVE** | Check your SF State email account for your room assignment and scheduled move-in day and time. Please arrive on time.

2. **KNOW WHERE TO GO** | Carefully review the information in this guide and the map that has been sent to your SF State email account in advance to familiarize yourself with your building location and specific color-coded unloading area and applicable route.
   - We recommend that you also check traffic conditions on the day of your move to ensure that you arrive at your scheduled move-in time.

3. **KNOW THE PROCESS** | There are 4 basic steps to the Move-in Process: arrival, unloading, moving your vehicle to all-day parking, and check-in. Each move-in process differs slightly by building and day so be sure to read the Move-in Process section for your Move-in Day (pages 7 & 8) carefully.
WHAT TO BRING on Move-in Day

PACKING TIPS

1. Pack lightly and bring additional items later. Don’t overload your boxes and only bring what you absolutely need.

2. Label each box with your name, Student ID, building, room #, and cell phone number.

3. Remember, only ONE vehicle will be unloaded at the unloading area. Try to consolidate items as much as possible.

4. Coordinate with your roommates so you don’t bring duplicate items.

5. Leave your clothes on the hangers and place them in a large trash bag with a hole cut in the top. They’ll be easy to place in your vehicle and easy to hang up when you arrive.

PROHIBITED ITEMS

- Alcohol or other drug paraphernalia
- Candles, incense, or anything with an open flame
- Large furniture that will not fit in your room. Preset furniture already in your room will not be moved or removed.
- Pets not previously approved.
- Space heaters
- Toaster ovens and hot plates
- Weapons

NOTE: The preceding list is not all-inclusive. Any item that is a threat to public safety will be confiscated.

INCLUDED IN YOUR ROOM

RESIDENCE HALLS & TOWERS JR. SUITES
- Bed with mattress (XL Twin)
- Wardrobe/closet
- Desk
- Cable and Ethernet access
- Lockers in Bathroom (limited)

UNIVERSITY PARK UNFURNISHED
- Full-sized refrigerator
- Full Stove
- Dishwasher (in select units)

TOWERS APARTMENTS, VILLAGE & UNIVERSITY PARK FURNISHED
- Bed with mattress (XL Twin)
- Wardrobe/closet
- Desk
- Living room seating
- Coffee table
- TV stand (except in UP units)
- Full-sized refrigerator
- Microwave (TCS & VCS)
- Stovetop
- Oven (except in TCS)
- Dining table and chairs
- Cable and Ethernet access
**Packing List**

**IMPORTANT ITEMS**
- Documents and ID
- ATM or credit card
- Driver’s license
- Emergency contact list
- Health insurance card
- Student ID
- First aid kit
- Flashlight with extra batteries
- Prescription medications
- Sewing kit
- Umbrella

**ROOM SPECIFIC**

**TOWERS APARTMENTS, VILLAGE & UNIVERSITY PARK FURNISHED**
- Small kitchen appliances
- Floor lamp
- Desk chair (VCS only)
- TV (with cable cord)
- TV stand (UP only)

**HALLS & TOWERS JR. SUITES**
- Mini refrigerator—1 per unit (Up to 5.5 cubic feet)

**UNIVERSITY PARK UNFURNISHED**
- Bed & mattress
- Coffee table
- Dining Table & Chairs
- Small kitchen appliances
- Floor lamp
- Desk & chair
- Living room seating
- Microwave
- TV (with cable cord)
- TV stand
- Wardrobe/closet

**ALL RESIDENTS**
- Bed linens
- Pillow(s)
- Blanket(s)
- Sheets (XL Twin)
- Mattress pad
- Cleaning supplies
- Clothes hangers
- Computer & printer
- Desk Lamp
- Ethernet cable
- Kitchen supplies
- Laundry items
  - Laundry basket
  - Liquid detergent
  - Dryer sheets
- Shower Shoes
- Storage containers
- Surge protectors
- Toiletries
- Towels and washcloths
- TV with cable cord

PACK IN REUSABLE STORAGE CONTAINERS TO REDUCE WASTE

**IMPORTANT ITEMS**
- ATM or credit card
- Driver’s license
- Emergency contact list
- Health insurance card
- Student ID
- First aid kit
- Flashlight with extra batteries
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- Toiletries
- Towels and washcloths
- TV with cable cord

PACK IN REUSABLE STORAGE CONTAINERS TO REDUCE WASTE
San Francisco State is partnering with the nation’s largest professional student move-in company, University & Student Services (USS). USS will be conducting their exclusive Cruise Ship Move-in™, which will provide students with a positive and stress-free experience on campus. Just arrive at your assigned time and the professional movers will unload your car and transport your belongings to your room. IT’S THAT EASY!

WHO | Freshman and Transfer Students

WHICH COMMUNITIES | Mary Park Hall (MPH), Mary Ward Hall (MWH), Towers @ Centennial Square (TCS), Towers Jr. Suites (TJS) and Village @ Centennial Square (VCS).

WHAT TIME TO ARRIVE | Your scheduled move-in day/time has been sent in your room assignment confirmation email. In order to avoid as much congestion as possible on move-in day, please make sure that you arrive at your scheduled move-in time. If you arrive earlier than your scheduled time, you will be required to wait until your scheduled time slot. If you arrive later than your scheduled time, you may need to wait until move-in staff can accommodate you. Wait time could range up to 6-8 hours.

WHAT TO DO |

1. START AT THE CAR CALL LOT | Follow the directions on page 9 to the Car Call Lot (Lot 25) to receive your parking tag and route map. Staff will direct you to the waiting area and let you know when you may proceed to the unloading area for your building. Only 1 vehicle per resident will be unloaded at the unloading area. Large trucks (max clearance 6’8”), trailers, or recreational vehicles cannot be accommodated. Additional vehicles will be directed to the all day parking area (Lot 20) for unassisted unloading. Anyone moving their belongings from this lot may not have access to the elevators in their building.

2. UNLOAD | Follow the route map (available at http://housing.sfsu.edu/move-directions-maps-parking) and color-coded signs to the unloading area for your building. Turn the bottom portion of your parking tag in to the move-in staff and place the top portion on your rearview mirror or dashboard. The driver will need to wait inside the vehicle while move-in staff unloads your belongings.

3. MOVE VEHICLE | Once your vehicle is unloaded, follow the purple signs to the all-day parking area (Lot 20). Parking is FREE on Move-in Day!

4. CHECK IN | After moving your vehicle, proceed to the check-in area for your building. Show your ID (SF State ID card, driver’s license or passport) and room assignment confirmation email to the check-in staff to receive your keys and other move-in documentation.
WHO | Returning Students and Transfer Students

WHICH COMMUNITIES | University Park North (UPN) and University Park South (UPS).

WHAT TIME TO ARRIVE | Your scheduled move-in day/time has been sent in your room assignment confirmation email. In order to avoid as much congestion as possible on move-in day, please make sure that you arrive at the scheduled move-in time that was sent in your room assignment confirmation email. If you arrive earlier or later than your scheduled time, you will be required to wait until move-in staff can accommodate your move. Wait time could range up to 6-8 hours.

WHAT TO DO |

1. PARK IN THE UNLOADING AREA | Follow the directions on page 9 to the unloading areas near your unit. Park in one of the available Move-in Day parking spaces according to the unloading area color that corresponds to your room assignment.

2. CHECK-IN | Walk to the check-in location for your unit (see maps at http://housing.sfsu.edu/move-directions-maps-parking). Show your SF State ID card and room assignment confirmation email to the check-in staff to receive your keys, Move-in Day parking tag and other move-in documentation. Family members or friends cannot check-in for you.

3. UNLOAD | Return to your vehicle and place the parking tag on your rearview mirror or on your dashboard. Parking in the unloading area is restricted to 1 hour. Any vehicles parked past this time may be ticketed. Moving bins are available for rent near the unloading areas.

4. MOVE VEHICLE | After unloading your vehicle, follow the purple signs to the all-day parking area at the Regal UA Stonestown Twin parking lot at 501 Buckingham Way for UPN and Lot 20 for UPS. Parking is FREE on Move-in Day!

MOVING BIN RENTAL | USS will provide moving bins (near the unloading areas) that will be available for students to move their belongings. Students must provide their SF State ID or Driver’s License to check out a moving bin. IDs will be returned when bins are returned (must be within 1 hour). See maps at http://housing.sfsu.edu/move-directions-maps-parking.
FROM THE NORTH

**18th & 19th MPH/MWH/TCS/TJS/VCS** | Take highway 101 south and cross the Golden Gate Bridge. Take 19th Ave/Hwy 1 exit. Follow this several miles and then turn right onto Winston Drive. Continue on Winston until you see Lot 25 on the right.

**20th UPN** | Take highway 101 south and cross the Golden Gate Bridge. Take 19th Ave/Hwy 1 exit. Follow this several miles and then turn right onto Winston Drive. Turn left onto Buckingham Way.

**20th UPS** | Take highway 101 south and cross the Golden Gate Bridge. Take 19th Ave/Hwy 1 exit. Follow this several miles and then turn right onto Crespi Drive. Turn right onto Font Blvd, and another right onto Holloway Ave.

FROM THE EAST

**18th & 19th MPH/MWH/TCS/TJS/VCS** | Take I-80 across the Bay Bridge to Hwy 101 south. Continue to I-280 and take the second Daly City/Mission Blvd. Exit. Bear right onto Sagamore St. and then to Brotherhood Way. Follow Brotherhood Way until it ends and then take a right to merge onto Lake Merced Blvd. Turn right onto Winston Dr. and then turn right onto Buckingham Way.

**20th UPN** | Take I-80 across the Bay Bridge to Hwy 101 south. Continue to I-280 and take the second Daly City/Mission Blvd. Exit. Bear right onto Sagamore St. and then to Brotherhood Way. Follow Brotherhood Way until it ends and then take a right to merge onto Lake Merced Blvd. Turn right onto Font Blvd and at the third traffic circle, turn onto Holloway Ave.

**20th UPS** | Take I-80 across the Bay Bridge to Hwy 101 south. Continue to I-280 and take the second Daly City/Mission Blvd. Exit. Bear right onto Sagamore St. and then to Brotherhood Way. Follow Brotherhood Way until it ends and then take a right to merge onto Lake Merced Blvd. Turn right onto Font Blvd. At the third traffic circle, turn onto Holloway Ave.

FROM THE SOUTH

**18th & 19th MPH/MWH/TCS/TJS/VCS** | Take I-280 North and stay towards the left three lanes to exit at 19th Avenue/Hwy. Bear to the right onto the ramp to Brotherhood Way. Follow Brotherhood until it ends and then take a right onto Lake Merced Blvd. Turn right on Winston Dr. Lot 25 will be on the left hand side.

**20th UPN** | Take I-280 North and stay towards the left three lanes to exit at 19th Avenue/Hwy. Bear to the right onto the ramp to Brotherhood Way. Follow Brotherhood until it ends and then take a right onto Lake Merced Blvd. Turn right onto Winston Dr. Turn right onto Buckingham Way.

**20th UPS** | Take I-280 North and stay towards the left three lanes to exit at 19th Avenue/Hwy. Bear to the right onto the ramp to Brotherhood Way. Follow Brotherhood until it ends and then take a right onto Lake Merced Blvd. Turn right onto Font Blvd. At the third traffic circle, turn onto Holloway Ave.

The directions below will take residents of MPH/MWH/TCS/TJS/VCS to the Car Call Lot and the residents of UPN & UPS to unloading area parking. View unloading area maps at: [https://housing.sfsu.edu/move-directions-maps-parking](https://housing.sfsu.edu/move-directions-maps-parking)
GET SOMETHING TO EAT
After you’re settled, grab a bite to eat at the City Eats Dining Center. All you can eat meals are available for purchase for family/friends/students w/out meal plans.
Breakfast $10.55  Lunch $11.80  Dinner $12.80

GET UNPACKED
After you’ve unpacked, break down your moving boxes and place them in the recycling containers listed below:
VCS | Between Village A & West Campus Green
MWH&MPH | Outside each building
TCS/TJS | Outside TCS facing Lot 20
UPN | Backside of buildings 6, 7, and 9
UPS | At Cardenas Ave. and Arellano

GET CONNECTED
Internet and cable TV is provided by either Apogee or by Information Technology Services (via Comcast), depending on which building you live in. Detailed connection directions will be emailed to your SFSU email account upon check-in.
GENERAL CAMPUS IT SUPPORT
Phone: (415) 338-1420
Email: service@sfsu.edu
Hours: M—F, 8 am—5 pm
APOGEE SUPPORT
Phone: (888) 478-8864
Email: support@myresnet.com
Hours: 24/7

GET ASSISTANCE
MAINTENANCE/HOUSEKEEPING ISSUES
Facilities Service Center
(415) 338-1568
Online service request form: https://sfsu.metabim.com/

ROOM CHANGE REQUESTS
• Room changes are not available for the first two weeks after move-in.
• Room changes will be allowed if deemed appropriate AND space is available.
• To request a room change, go to the housing portal to complete a room change request form.

MOVE-IN DINING @ CITY EATS (AUGUST 18, 19 & 20)
Breakfast
Continental Breakfast
Lunch
Light Fair
Dinner
Late Night Meals
7 am—10 am (19th & 20th)
8 am—11 am (18th)
10 am—11 am (19th & 20th)
11 am—2 pm
2 pm—5 pm
5 pm—8 pm
9 pm—12 am
WELCOME WEEK EVENTS | AUGUST 18—26

**20**
Kick Off to GatorFest! 2019 Family Event

**21**
Student Life Festival

**22**
First Year Morning Brunch & Entering Class Photo

**23**
Student Org Fair & Greek Block Party

**24**
Rec the Night

**25**
Golden Gator Gate Walk

For Full GatorFest! Schedule – Download SF State GatorGuides on your phone and check out the GatorFest! tab for up-to-the-minute times and locations of events all week!

IMPORTANT: Parents or guardians, please maintain supervision of underage friends or family members.

**TUESDAY**
- MPH/MWH: 12pm—1pm
- VCS: 1:30pm—2:30pm
- TCS/TJS: 3:00pm—4pm

**SUNDAY**
- UPS: 4 pm—5 pm
- UPN-Gardens: 5:30 pm—6:30 pm
- UPN-HR: 7 pm—8 pm

**WEDNESDAY**
**21**
UNIVERSITY PARK NORTH
(Grass area outside 295 Buckingham Way)

**MOVIE NIGHT**
8 pm to 10 pm
Join your neighbors for a movie under the stars. Bring warm clothes, a blanket or lawn chairs to sit on during the film.

**SATURDAY**
**24**
TOWERS CONFERENCE CENTER

**DIY: DÉCOR**
11 am to 1 pm
Come show your Gator Pride by creating, painting, and decorating items to take back to your new home!

**COMMUNITY GATHERINGS**
**AT THE ANNEX**
Come meet the ResLife Team and enjoy some music, refreshments, and fun activities! Families and parents are invited to a Family Presentation on the 20th. Check the Gator Guides for more information.